



Copperfit Industries Inc.
 1280 E. 9th St., Pomona, CA 91766
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RETURN GOODS AUTHORIZATION (RGA) REQUEST FORM

Customer Name			
Address			
Contact		Phone #	
CFI Order #		Customer PO #	

Please complete this form and fax it to (909) 622 -5566, then the RGA # will be issued.

For Scrap & Credit items, after you faxed in the completed RGA Request Form, you will be informed of the credit amount and RGA number (for your reference), no need to return any products to us.

** All returns are subject to count and inspection

	Qty	Item #	Description	Reason	REASON CODE
1					
2					A --- Ordered the wrong item
3					B --- Received the wrong item
4					C --- Item is defective or damaged during shipment
5					
6					D --- No longer need the item, Re-Stock fee may apply
7					
8					E --- Received item not on packing list
9					
10					F --- Short shipped not in any box
11					
12					G --- Over shipped
13					
14					
15					

RETURN TERMS AND CONDITIONS

*All returns must be made within 30 days and authorized with a completed RETURN GOODS AUTHORIZATION (RGA) Request Form. To receive full credit return merchandise must be in resalable condition.
 *Please note credit will not be issued for merchandise that is damaged or not delivered to our facility.
 *We recommend shipping your return products VIA UPS or FEDEX with a tracking number to ensure full credit issuance. We do not reimburse your shipping charges for any returns.
 *All products brought over 6 months from the invoice date are subject to 35% restocking fee, special order or discontinued items are not qualified for return.

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